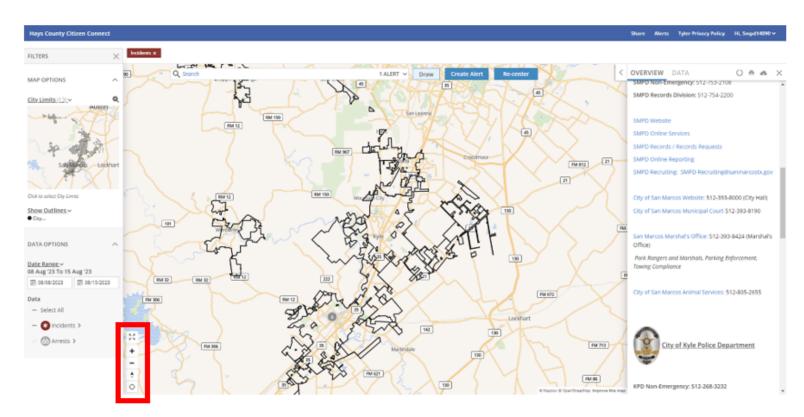
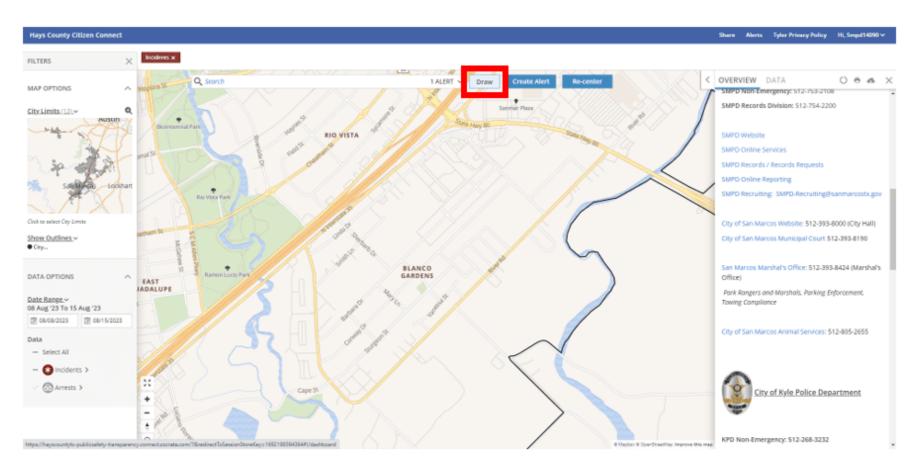
## How to Create Location-Based Alerts with Citizen Connect

Location-based alerts will notify you when a specific incident occurred or crime was reported in a certain location, such as an individual address, block range, or subdivision. You will be able to create you own boundary, using the draw tool in the Citizen Connect home page. To set up these alerts, be sure to create an account first as Socrata will prompt you to log-in when creating an alert. For help on setting up these alerts, follow the instructions below:

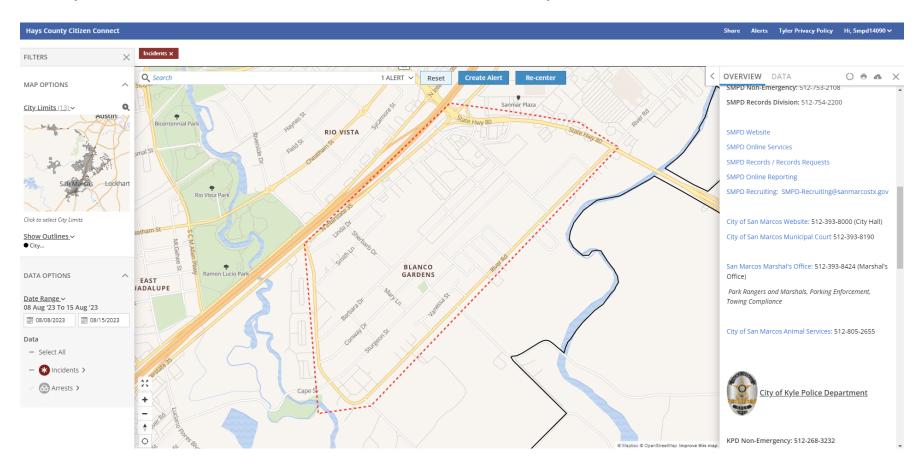
- 1. To successfully create a location alert, you must be in the Socrata homepage and preferably logged into your account
- 2. First, zoom to the general location of interest using the map tools on the bottom left-hand portion of the map (or you can simply use your mouse to zoom in and out)



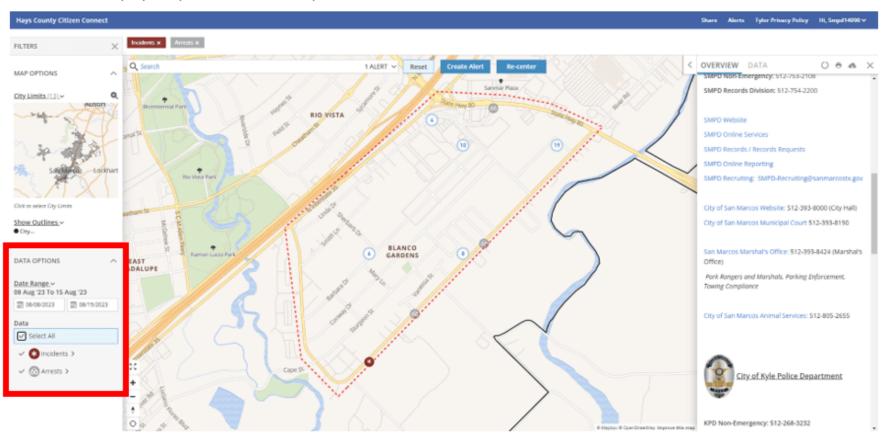
3. Once the map is narrowed down to the general location of interest, use the Draw tool at the top of the map to begin creating a boundary around the targeted area. For instance, in the photo below, the Blanco Gardens neighborhood in San Marcos was the location of interest.



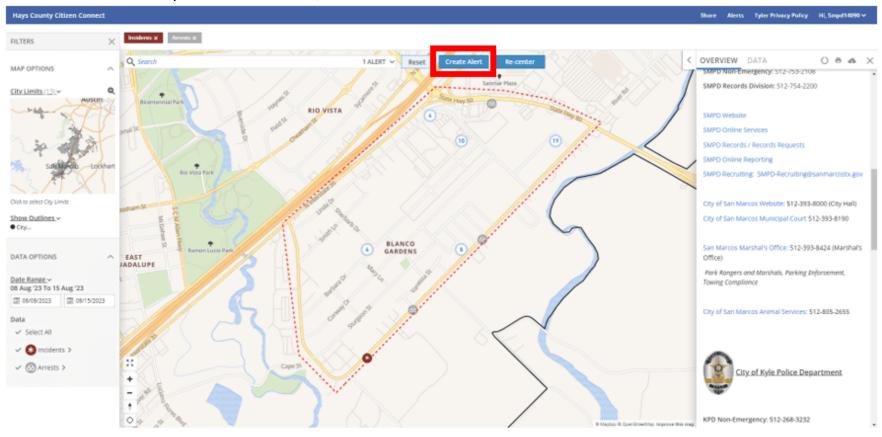
4. Once you are satisfied with the drawn area, double click to set the alert boundary



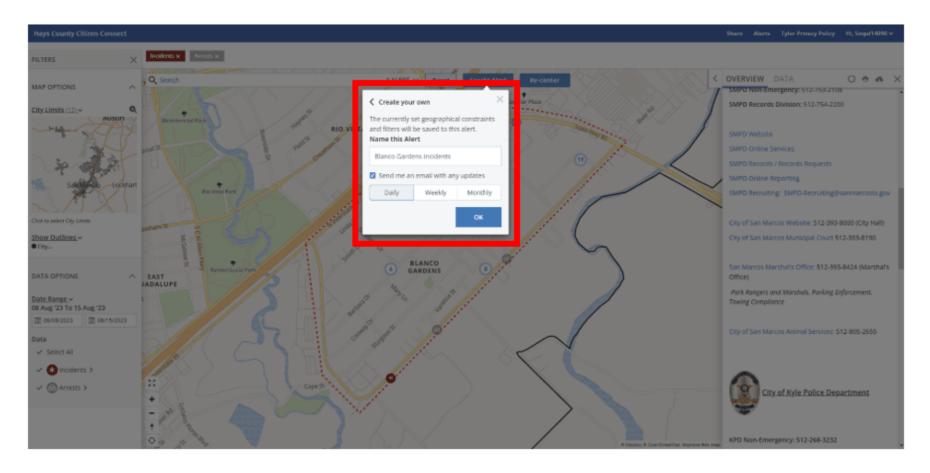
5. Do not forget to adjust your filters on the left-side of the map. This will determine what jurisdiction or incident information is provided in your alert. If you need assistance on this, please refer to the How to Create Incident-based Alerts with Citizen Connect. Because the location-based search is used, simply selecting all on the filter under Data will provide alerts on all reported criminal activity in the area. Please note that if no filter information is selected, no information will be shared via alerts.



## 6. When satisfied with the parameters of the alert, select Create Alert



8. Select Create your own, and provide a name and select how often you would like to receive these alerts



9. Once saved, you can go to the Alerts tab on the top right-hand corner of the home page to manage your alerts. From here, you can rename them, delete them, or view them on the map as a saved search

